# Budget Committee Meeting Minutes

**Tuesday, April 22, 2025**

**Time 1pm**

**Location of Meeting:** Port of Morrow, 2 E Marine Drive, Boardman, Oregon 97818

**Budget Committee Members:** Kim Puzey, Port of Umatilla, John Shafer, Umatilla County, JD Tovey, CTUIR, Jeff Wenholz, Morrow County, Joe Taylor, Port of Morrow, Jerry Simpson, Port of Umatilla, Don Russell, Morrow County, Gabriel Hansen, Port of Morrow, Paul Rabb, CTUIR

**Staff:** Greg Smith, CDA Director, and Emily Collins, Project Coordinator

## 1. CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 1:03 pm.

Raymond Huesties, Joel Peterson, Bob Blanc, Brian Lemke, Eileen Hendricks, Berit Thorson, John Murray, Jody Deardorff, Lisa Mittelsdorf

Moved by Don Russell to approve the agenda as presented. Second by Jerry Simpson. Motion carried unanimously.

## 2. CONSENT AGENDA

A. March 25, 2025, Budget Committee Meeting Minutes

Motion by John Shafer to approve March 25, 2025, Budget Committee Meeting Minutes. Second by Joe Taylor. Motion carried unanimously.

## 3. WORK SESSION

A. Draft CDA Budget

1. 2023 Audit Proposal

Greg Smith presented the draft CDA budget.

Paul Rabb asked to move the budget for office rent to $1,200 per month. JD Tovey suggested moving it to $1,500 per month to include utilities.

Kim Puzey and John Shafer asked to remove Umatilla County Litigation from the budget.

Paul Rabb suggested moving the Public Records Request budget to $20,000. Greg Smith and Joe Taylor asked to move it to $50,000 instead.

JD Tovey asked to bring the Public Records Request policy to the next board meeting for review.

Paul Rabb asked to move the Audit Services budget to $20,600.

Paul Rabb asked to have the Fiscal Agent budget adjusted to reflect budget changes.

JD Tovey asked to include budget notes to the budget for future reference after approval.

Paul Rabb suggested developing a budget addendum based on board action taken at CDA board meetings.

Paul Rabb asked to schedule the next CDA Budget Committee meeting for May 20th at 1pm.

**4. ADJOURN**

Motion by John Shafer to adjourn the meeting. Second by JD Tovey. Motion carried unanimously.

Meeting adjourned at 1:43 pm.