Board Members: Chairman, Joel Peterson, Port of Morrow, Vice Chair, John Shafer, Umatilla County, JD Tovey, CTUIR, Jeff Wenholz, Morrow County, Robert Blanc, Port of Umatilla

Board Member Alternates: Lisa Mittelsdorf, Port of Morrow, Dan Dorran, Umatilla County, Kat Brigham, CTUIR, David Sykes, Morrow County, Jerry Simpson, Port of Umatilla

Staff: Emily Collins, Project Coordinator

Special Board Meeting Agenda

Friday, March 20, 2026
Time 1:00 pm
Location of Meeting: Zoom

1. CALL TO ORDER AND INTRODUCTIONS

Joel Peterson, John Shafer, Jeff Wenholz, Robert Blanc, Lisa Mittelsdorf, Dan Dorran, David Sykes, Elizabeth Howard, Emily Collins, Brian Lempke, Eileen Hendricks, Gail Nelson, Ryan DeGrofft, Tommy Brooks, Aaron Palmquist, iPhone7

2. PUBLIC COMMENT PERIOD (3 Minutes Per Speaker)

3. WORK SESSION

A. UEC Road Development Agreement
   1. Award Letter
   2. Project Information Form
   3. OBDD Contract Template

Mr. Wenholz stated he has a conflict of interest since the topic of conversation is Umatilla Electric Cooperative. He recused himself from all discussion and voting.

Ms. Collins explained the work that has been completed by CDA to obtain the UEC road project funding. She then explained that UEC needs more clarity on a few items before they move forward with the project. Ms. Collins stated that she believes the attached Road Development Agreement will provide that clarity.

Ms. Howard shared that she has been working with Tommy Brooks from Umatilla Electric Cooperative to draft the contract.

Mr. Blanc asked why UEC is involved in this project.

Ms. Howard said they are involved because that is how the legislation was written.

Columbia Development Authority

Ms. Nelson shared that Business Oregon needs the Project Information Form completed by UEC. After that is submitted, she will get started on drafting the contract with her team. She stated that CDA will likely have a couple of months in front of them before a disbursement will be made.

Ms. Howard told the board that UEC is not going to submit the information to Business Oregon until they have this agreement in place.

4. FOR THE GOOD OF THE ORDER

5. EXECUTIVE SESSION

A. UEC Road Development Agreement

Chair Peterson moved the meeting into executive session. Ms. Collins read the following statement.

The CDA may hold an executive session meeting for the permissible reason(s) stated below under ORS 192.660(2). Representatives of the news media and designated staff and other persons shall be allowed to attend the executive session. All other members of the audience will be asked to leave the room or the CDA board may adjourn to another meeting room.

Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the session as previously announced. No decision will be made in this executive session. At the end of the executive session, we will return to open session and welcome the audience back into the room.

ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection.

Chair Peterson moved the meeting back into open session. No decision was made in executive session.

Vice Chair Shafer moved to sign the road agreement with UEC and authorize Chair Peterson to sign. Second by Mr. Blanc. Motion carried.

Chair Peterson - Aye
Vice Chair Shafer - Aye
Mr. Sykes - Aye
Mr. Blanc - Aye

Columbia Development Authority

Ms. Collins stated for the record, Board Alternant David Sykes voted for Morrow County as Mr. Wenholz recused himself due to his previously stated conflict of interest.

6. ADJOURN

Documents Discussed
UEC Road Development Agreement
Award Letter
Project Information Form
OBDD Contract Template